



**Hanover Township Board of Trustees
June 9, 2021 Meeting Minutes**

Call to Order: Board President Douglas L. Johnson called the meeting to order at 5:45 PM for the 2022 Budget Hearing. Mr. Johnson led the opening ceremonies and gave the opening invocation.

Roll Call: Fiscal Officer Greg Sullivan took a roll call with Messer's Buddo, Miller and Johnson present. Other officials present: Bruce E. Henry, Township Administrator, BCSO Deputy Tanner and Road Superintendent Scot Gardner and Chief Clark.

PUBLIC HEARING – TAX BUDGET FOR FISCAL YEAR 2022

Mr. Miller made a **motion**, seconded by Mr. Johnson, to open the Public Hearing regarding the 2021 Tax Budget. Upon roll call, all three Trustees voted yes. Mr. Johnson asked Mr. Henry and Mr. Sullivan to provide information regarding the 2022 budget. Resolution No. 29-21 was presented for review explaining the 2022 Tax Budget.

Mr. Henry explained the annual tax budget process which requires the Township to submit an estimated budget for the upcoming year to the County by July 15. Mr. Henry also noted that the budget to be submitted is only an estimate and not the final budget for the 2022 fiscal year. Mr. Sullivan stated that the figures in the 2022 tax budget represented a conservative estimate, with the total budget of \$4,520,730.35 which includes \$138,990.00 for debt service. There being no further comments or discussion, Mr. Miller made a **motion**, seconded by Mr. Johnson, to close the Public Hearing and proceed with the regular Board meeting. Upon roll call, all three Trustees voted yes.

Approval of Meeting Minutes: Motion made by Mr. Miller, seconded by Mr. Buddo, to approve the May 12, 2021 Regular Meeting minutes and approve warrants for release/distribution as well as approval of all reports. Upon roll call all three Trustees voted yes to approve all.

Guest Presentation: There were no guest presentations.

Citizen Participation: None

Administration Reports

Law Enforcement: Deputy Tanner read the following report for the month of May 2021:

Butler County Sheriff's Office
District #6
Hanover Township Contract Cars
Monthly Report for May 2021

<u>Activity Area</u>	<u>Month Totals*</u>	<u>YTD</u>
• Dispatched Calls: 195		1252
• Felony Reports: 02		14
• Misdemeanor Reports: 10		76
• Non-Injury Crash: 05		39
• Injury Crash: 00		05
Total Reports: 17.....		129
• Assists/Back Up: 44		151
• Felony Arrests: 01		03
• Misdemeanor Arrests: 07		53
• OMVI Arrests: 00		01
Total Arrests: 08		24
• Traffic Stops: 21		84
• Moving Citations: 09		63
• Warning Citations: 07		23
• Civil Papers Served: 0		00
• Business Alarms: 2		09
• Residential Alarms: 07		32
• Special Details: 23		79
• COPS Times: 5,200 (<i>Min.</i>)		26,400 Min
• Vacation Checks: 05		101

 Reporting for Deputies Mayer and Tanner. Prepared by BEH.

Hanover Township Fire Department
Monthly Report for May 2021- Phil Clark Fire Chief

Run and detail activity for the Fire and EMS operations are reflected in the following numbers:

	<u>Month</u>	<u>YTD</u>
• Emergency Medical Operations/Squad Runs:	72	322
• Motor Vehicle Accidents:	07	22
• Fire Runs:	09	54
• Fire Inspections:	02	42
• Knox Box Details	00	00
• Other	00	00
• Total for the month:	90 Runs/Operations (Fire/EMS Runs)	

Total Year 2021: 440 Runs/Operations

(May 2020: 69 Runs/Operations)

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Total for 2020	870	
Total for 2019	879	
Total for 2018	777	
Total for 2017	689	
Total for 2016	705	
Total for 2015	733	
Total for 2014	809	<i>5 year average (2016-2020): 784</i>
Total for 2013	750	<i>Run Increase Since 2006: 374</i>
Total for 2012	693	
Total for 2011	719	
Total for 2010	748	
Total for 2009	676	
Total for 2008:	669	
Total for 2007:	717	

Road/Cemetery: Mr. Gardner presented the following report for the month of May 2021:

**SUPERINTENDENT’S REPORTS
(June 9, 2021)**

Millville Cemetery Operations Report May 1 through May 31, 2021

5 Grave sold to Township residents (@ \$710)-----	3,550.00
1 Graves sold to nonresidents (@ \$995)-----	995.00
0 Old resident graves-----	0.00
7 Full Interments-----	7,200.00

0 Baby interments-----	0.00
4 Cremations-----	1,775.00
Foundation and Marker installation fees-----	3,851.60
Grave Transfer-----	0.00
Donations-----	0.00
Total: -----	\$17,371.60

Other Cemetery activities:

1. fixed graves
2. cleaned office and garage
3. pick up and removed flowers from stones
4. cut grass 4 times and weed eat 2 times
5. built, set and poured 13 foundations
6. put out flags for Memorial Day
7. set 5 Veteran markers

**Road, Streets and Park
(Scot Gardner)**

1. Replaced deck boards on Gazebo.
2. Repaired potholes.
3. Completed first round of roadside mowing.
4. Cut grass on Township properties five times.
5. Cut walking trail field.
6. Had Park restroom tank pumped.
7. Had Wilson trim dead parts out of maple tree at the front of Park.
8. Got our three cemeteries ready for Memorial Day.
9. Got Pearle Lane ready for paving.
10. Performed monthly truck, park, and storm water inspections.

Administrator's Report (Financials and Personnel Issues)

Mr. Henry presented the following report to the Board:

Administrator *May* Summary Report
(June 2021)

- **OTARMA Insurance Park and Facility Safety Inspection:** As was briefly discussed during the last Board meeting, the Township received the final inspection report in May. There are few items to make corrections related to updating driver's policies, Road Department signage and 3 pieces of park equipment. The Township is to provide a response to the items referenced by July 7, 2021.
- **Fire Levy Information:** Sent cover letter along with the approved Resolution of Necessity for the levy renewal to the Butler County Auditor for valuation and revenue determination. Also provided follow up with the Prosecutor's Office regarding the issue.
- **Citizen Inquiries:** Answered citizen questions related to possible development in the township and relayed the Township's Land Use Plan. Also handled /answered issues about

drainage concerns. Spoke with the County Engineer's Office regarding the problem on DeCamp Road.

- **Nuisance and Zoning Issues:** Orders were written for properties on Old Oxford Road and Reily Millville Road. Waiting for regulatory follow up. Also Township letters were sent to properties on Morman Road and Green Acres Court. Action was taken by both property owners.
- **Fire Department:** Extended in consultation with the Fiscal Officer, the third person on station EMS schedule.
- **Health Insurance Issues:** Fire Form information was uploaded in order to receive health insurance quotes and possible renewal with Anthem. Also have been communicating with our broker regarding proposals and costs. Began preliminary work on health insurance information as proposals will be solicited in May. Current contract expires June 30th.
- **Fire Station Bond Issue/ Possible Refinance:** As a follow up to last month's report to the board, Mr. Henry has submitted documents to Bond Counsel and Hilltop Securities to proceed with refinancing the current fire station bond issue.
- **Park Committee:** Sent communications to Park Committee members about Kids Fest sponsorships and related issues. Additional meetings to be held in June. Kids Fest is scheduled for June 26, 2021 from 1:00PM to 4:30PM in Hanover Park. The Committee wants to proceed. Contact will be made with the Board of Health to determine guidelines.
- **Fiscal Operations: Ongoing-** We are continuing the process of reviewing all funds and determining fiscal strength of the Township for 2021.
- **Board, Financial Reports and Payroll Reports (ongoing):** Obtained data from the Fiscal Officer and prepared Township funds analysis for the monthly Board meeting. Prepared Trustee packets.
- **American Relief Fund:** The Board President and Administrator met with Commissioner Carpenter regarding possible direction of the aforementioned funding to Hanover Township. A list of potential projects and costs were presented to Ms. Carpenter.
- **Catch Basin Repairs: No Progress.** Still working on how to bid out the work needed for the failing catch basins. Road crew has been making some repairs. Scheduling a partial list for the 2021-2022 construction season. (**Placed on hold due to economic issues COVID-19 related**)
- **Wencella Drive Drainage Issues: Ongoing/No change-** The problem exists outside the right of way. (Still trying to figure out how to deal with the private property and R/W issues and financing- **still pending- no change.**
- **Ongoing: Gene Avenue Culvert-** The Gene Avenue culvert project received a partial grant award (\$71,000.00) through the Community Development Grant Process. This project is still a priority and will be made part of the 2022 Road Program through the County Engineer's Office with a 2021 estimated cost of \$109,339.00.

Personnel Actions and Other Items of Note

Personnel actions and appointment of new personnel underway for June:

Fire Department:

Hire subject to conditions:

Mr. Daniel Lantz 2831 Inverness Place Cincinnati, Ohio 45209 as an EMT-B at \$15.00 per hour for part time on station shift duty and \$18.00 per hour call in pay subject to final review of qualifications and subject to the successful completion of the background check and approval by the Township Administrator. Eventually, Fire Fighter Training must be completed in accordance with Command Staff instructions.

The following employees have achieved a higher credential and as per the Township Pay Plan are increased to the level authorized pursuant thereto: NONE

Road and Cemetery:

Seasonal Help: NONE.

Other: Pursuant to ORC 511.10 and Township Resolution No. 81-01 Scot Gardner (80 hours) and Bruce Henry (80 hours) transferred unused sick leave to Darrell Perkins in the Road Department, who had exhausted all leave time due to illness.

Other General Actions Non Personnel Related: (Still in Progress- Ongoing)

Ongoing- Studying ways to secure records properly: The Administration has been boxing up records to free file space for current documents. Examining old file boxes in the attic to determine which boxes should be reviewed and documents shredded

Admin Security and Protection of Records: Examining possible building "blind spots" and also the security and protection of key township documents.

Road Department: Examining issues related to the storage of equipment. Looking at pole barns and other related structures.

Strategic Planning Session: Once the COVID-19 revenue impact is fully realized and the possible savings from cutbacks as well as increasing revenues in certain funds, a strategic planning session will be needed with the Board of Trustees and Administration in the first six months of 2021.

Of Note- Budget Information May 31, 2021

Cash Balance as of May 31, 2021: \$2,865,179.70

- 1) Total Expenditures all funds for May 2021: \$176,028.93 / Revenue: \$227,252.58
- 2) Total General Fund cash on hand May 31, 2021: \$1,017,885.10 (35.53%) of Total funds
- 3) Total Fire/EMS Fund cash on hand May 31, 2021: \$752,542.69 (26.27%) of Total funds

4) *Monthly Revenue and Expenditure Reports by fund for May 2021 are attached to this report.*

History of Cash Balances

Fiscal Year 2014

Jan-Cash Balance: \$1,380,611.21
 Feb-Cash Balance: \$ 1,331,175.05
 Mar-Cash Balance: \$1,259,054.92
 April-Cash Balance: \$1,546,929.78
 May-Cash Balance: \$1,524,373.14
 June-Cash Balance: \$1,506,977.71
 July-Cash Balance: \$1,517,738.15
 Aug-Cash Balance: \$1,286,101.15
 Sept-Cash Balance: \$1,533,842.91
 Oct- Cash Balance: \$1,444,676.89
 Nov- Cash Balance: \$1,384,569.72
Dec-Cash Balance: \$1,324,682.90

Fiscal Year 2015

Jan: \$1,148,374.71
 Feb: \$1,158,413.75
 Mar: \$1,551,667.37
 Apr: \$1,458,584.04
 May: \$1,477,662.73
 June: \$1,393,267.44
 July: \$1,332,264.37
 Aug: \$1,125,949.35
 Sept: \$1,449,880.79
 Oct: \$1,362,945.99
 Nov: \$1,194,472.00
Dec: \$1,093,559.61

Fiscal Year 2016

Jan- Cash Balance: \$1,086,880.70
 Feb- Cash Balance: \$ 975,051.11
 Mar- Cash Balance: \$ 929,271.02
 Apr- Cash Balance: \$1,259,751.18
 May- Cash Balance: \$1,256,517.69
 June- Cash Balance: \$1,231,659.27
 July- Cash Balance: \$1,136,203.94
 Aug- Cash Balance: \$1,088,071.02
 Sept- Cash Balance: \$1,231,337.97
 Oct- Cash Balance: \$1,199,176.98
 Nov- Cash Balance: \$1,083,268.01
 Dec- Cash Balance: \$1,046,996.51

Fiscal Year 2017

Jan: \$ 888,346.09
 Feb: \$ 902,459.77
 Mar: \$ 900,176.59
 Apr: \$1,471,639.15
 May: \$1,413,018.92
 June: \$1,359,085.19
 July: \$1,321,950.79
 Aug: \$1,274,996.15
 Sept: \$1,646,935.23
 Oct: \$1,511,096.61
 Nov: \$1,286,649.51
 Dec: \$1,243,274.81

Fiscal Year 2018

Jan- Cash Balance: \$1,163,186.72
 Feb- Cash Balance: \$1,073,432.10
 Mar- Cash Balance: \$1,074,034.55
 Apr- Cash Balance: \$1,716,834.06
 May- Cash Balance: \$1,692,832.17
 June- Cash Balance: \$1,622,292.66
 July- Cash Balance: \$1,646,449.31
 Aug- Cash Balance: \$1,584,537.39

Sept- Cash Balance: \$1,913,802.96
Oct- Cash Balance: \$1,598,162.43
Nov- Cash Balance: \$1,510,806.10
Dec- Cash Balance: \$1,415,972.54

Fiscal Year 2019

Jan- Cash Balance: \$1,285,186.49
Feb- Cash Balance: \$1,284,662.00
Mar- Cash Balance: \$1,282,053.24
Apr- Cash Balance: \$1,876,385.79
May- Cash Balance: \$1,863,302.50
June- Cash Balance: \$1,689,602.11
July- Cash Balance: \$1,627,758.24
Aug- Cash Balance: \$1,641,391.20
Sept- Cash Balance: \$2,153,934.83
Oct- Cash Balance: \$1,962,350.93
Nov- Cash Balance: \$1,861,470.50
Dec- Cash Balance: \$1,764,761.24

Fiscal Year 2020

Jan- Cash Balance: \$1,665,256.35
Feb- Cash Balance: \$1,672,757.34
Mar- Cash Balance: \$2,308,393.51
Apr- Cash Balance: \$2,230,590.13
May- Cash Balance: \$2,192,706.20
June- Cash Balance: \$2,290,353.31
July- Cash Balance: \$2,185,119.72
Aug- Cash Balance: \$2,281,130.53
Sept- Cash Balance: \$2,578,948.20
Oct- Cash Balance: \$2,32,780.90 (Excludes CARES Funding; If included balance is \$2,859,129.29
Nov- Cash Balance: \$2,446,861.80 (Excludes CARES Funding; If included balance is \$2,728,043.24
Dec- Cash Balance: \$2,436,152.18 (Includes \$35,374.23 CARES Revenue)

Fiscal Year 2021

Jan- Cash Balance: \$2,327,500.47
Feb- Cash Balance: \$2,555,744.03
Mar- Cash Balance: \$2,326,232.58
Apr- Cash Balance: \$2,936,429.83
May- Cash Balance: \$2,865,179.70

June 2019: The General Fund and Fire/EMS funds are holding consistent and moderately strong. Payments for equipment will hit these funds later in the year. General Obligation Bonds/Requirements being reviewed for possible changes more favorable to the Township. Goals for major purchases approved by the Board are being completed.

August 2019: The Fire Department Fund has been impacted by equipment purchases and station repairs. With the increased cost of personnel, fund revenues and expenditures must be continuously evaluated to insure that revenues levels are sufficient to maintain at a high level the primary functions of the department. For the Road

Department two major pieces of equipment will come on line for scheduled payments impacting the overall available funds.

November 2019: Looking ahead with the Fiscal Officer regarding operational budgets and future levy requirements to insure that Hanover Township remains on a sound financial basis especially in light of capital requests that will be facing the Township.

December 2019: Examining switch over requirements for lowering Fire Dept. BWC premiums. Seeking reclassification to a better premium code.

February 2020: Received preliminary approval for reclassification of premium rating code for the Fire Department to lower payments. Awaiting final letter of approval to result in lower payments. Monitoring Fire Department staffing costs and increased payroll as the department seeks to improve response and coverage.

March/April: Due to COVID-19 circumstance several Community Center rentals were cancelled and refunds made. Revenue for facility rentals in the General Fund will take a hit in revenue generation. Gas Tax and Local Government revenues have experienced decreases due to COVID-19 issues/economics.

July/August/September: Will be evaluating revenue situation when tax settlements are received to determine what projects can be addressed in consultation with the Board of Trustees. Gas Tax and Local Government fund experienced decreases earlier but appear to be on the rebound. Cemetery revenue is increasing as well.

November 2020: Finishing up CARES Act purchases and payroll expenses to be completed or encumbered by November 20, 2020. Evaluating project list for 2021 to present to the Board.

December 2020: Evaluating final year expenditures and will be examining balances and outstanding issues as the Township moves into 2021. A number of projects are on hold due to the COVID-19 impact on revenues. In January 2021, fund balances and carry over as well as property valuation numbers will be analyzed. The Township must operate on carry over balances until tax settlements are received in April 2021.

January- March 2021: Fund balances and carry over as well as property valuation numbers will be analyzed the first quarter. The Township must operate on carry over balances until tax settlements are received in April 2021.

Also, the impact of COVID-19 on revenues and expenditures will be evaluated. Examining new COVID-19 Relief Bill for allocations to Townships.

July/August/September: Will be evaluating revenue situation when tax settlements are received to determine what projects can be addressed in consultation with the Board of Trustees. Gas Tax and Local Government fund experienced decreases earlier but appear to be on the rebound. Cemetery revenue is increasing as well.

November 2020: Finishing up CARES Act purchases and payroll expenses to be completed or encumbered by November 20, 2020. Evaluating project list for 2021 to present to the Board.

December 2020: Evaluating final year expenditures and will be examining balances and outstanding issues as the Township moves into 2021. A number of projects are on hold due to the COVID-19 impact on revenues. In January 2021, fund balances and carry over as well as property valuation numbers will be analyzed. The Township must operate on carry over balances until tax settlements are received in April 2021.

January- March 2021: Fund balances and carry over as well as property valuation numbers will be analyzed the first quarter. The Township must operate on carry over balances until tax settlements are received in April 2021.

Also, the impact of COVID-19 on revenues and expenditures will be evaluated. Examining new COVID-19 Relief Bill for allocations to Townships.

Old Business May 12, 2021

Motion to Amend Resolution No.15-21 2021 Road Program

Ref: Retrace Portion; Add \$411.04 (Over Estimate)

In January 20, 2021 the Board approved the contract estimates prepared by the Butler County Engineer's Office. Estimates were Paving: \$34,176.34; Black Mat: \$81,829. Actual Paving: \$51,467.26; Black Mat: \$66,640.00. Total package estimate plus retrace was \$119,831.84; current actual cost is \$121,831.00 or net difference of \$2,101.92. A formal amendment was approved by the Board in April. Late May, BCEO advised the Township that the Retrace portion added \$411.04 to the approved amount of \$3,826.50 totaling \$4,237.54. BCEO was advised to proceed but it necessary to formally amend again Resolution No. 15-21 to reflect the new total adding this change.

A motion was made by Mr. Buddo, seconded by Mr. Miller to amend Resolution No. 15-21, Section II, to reflect a total cost of \$122,242.04 for paving, black mat and retrace as well as authorize the categorical breakdown per contract as listed above. After discussion, Mr. Sullivan called the roll: All three Trustees voted yes.

Bond Issue Update: Mr. Henry explained the ongoing steps being taken to refinance and solicit bids for the outstanding fire station bonds. Bid award must be made on June 21, 2021. Hilltop Securities will be soliciting bids in the Township's behalf. Patrick Woodside of Frost, Brown & Todd is serving as the Township's bond counsel overseeing the process.

Electric Aggregation Report: Mr. Henry presented a chart prepared by Energy Alliance outlining the savings to date under the Township plan. No action necessary.

New Business Section

2022 Tax Budget/ Resolution No. 29-21

As explained under the public hearing portion, the next item is for review this meeting with a discussion and approval at the next Board meeting.

Resolution No. 29-21

Approving the Tax Budget for Hanover Township for Fiscal Year 2022 and Authorizing the Submission of the Budget to the County Auditor and Budget Commission

Whereas, the Fiscal Officer prepared the Fiscal Year 2022 Tax Budget, the main components of which were summarily reviewed during public meetings held on June 9 2021 and Public Hearing held June 9, 2021 at 5:45 PM as published; and

Whereas, revenue and expenditure projections were based upon analysis of the last few years and adjusted for special circumstances identified in the current fiscal year (such as COVID-19, economic factors, grants, debt retirement, property valuations and other reimbursements); and

Whereas, the actual 2022 budget and appropriations will not be adopted until the first quarter of 2022; and

Whereas, Ohio Revised Code requirements mandate the submission of the 2022 Tax Budget to the County Auditor by July 15, 2021,

Be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio

Section I. That the 2022 Tax Budget(totaling \$4,520,730.35 including Debt Service of \$138,990.00), as attached and presented by the Fiscal Officer, is hereby adopted and authorized for submission to the Butler County Auditor in accordance with requirements of the Ohio Revised Code. The Fiscal Officer is hereby requested to deliver said Tax Budget to the County Auditor as soon as practicable but no later than July 15, 2021.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 9th day of June 2021.

Board of Trustees

Vote

Attest and Authentication:

Douglas L. Johnson
Larry Miller
Jeff Buddo

Gregory L. Sullivan
Fiscal Officer/Clerk

Action: Hold for the July Board meeting.

Health Insurance

Background Information Health Care Recommendations- June 9, 2021

Current Contract passed in 2020

Resolution No. 26-20 is hereby approved authorizing a health insurance renewal contract with RX with Anthem Blue Cross/Blue Shield PPO 1000 to cover eligible Hanover Township Employees for contract year July 1, 2020 through June 30, 2021 for an annual premium dependent upon final enrollment of \$248,116.44 which represents a decrease of 3% over the current contract period.

Renewal Contract for 2021-2022

Resolution No. 30-21 is hereby approved authorizing a health insurance contract with RX with Anthem Blue Cross/Blue Shield Gold Access PPO 1000 to cover eligible Hanover Township Employees for contract year July 1, 2021 through June 30, 2022 for an annual premium dependent upon final enrollment of \$246,569.00 which represents an increase in annual premium of 4.7%. over the current year, which is considered modest given the Township group.

Comparisons

2020 Original premium: \$248,116.44 (Anthem)

2021 Bid: \$246,569.00 (Anthem) *Adjustments made to the group coverage accounted for what appeared

to be a reduction.

(Outside Market Review Proposal (best): Medical Mutual Gold: \$257,417.40)

High Deductible Plans: Additional Quotes were received last week for high deductible plans that would qualify for consideration of creating an HRA for covered employees. On the surface, given time constraints to factor in, it appeared the savings on premiums were not sufficient to cover the major increased deductible amounts.

Broker Recommendation: Based upon coverage, cost, continuity, and timeliness, Wichert Insurance recommends a renewal with Anthem for the slight increase,

Administration Recommendation: Renew with Anthem to insure continuity of coverage. Set up a calendar for reviews in April/early May of 2022 to consider various alternatives under the ACA and also coverage in the private market based upon experience. High deductibles can be reviewed again to determine the feasibility of establishing an HRA that is cost effective and fair to covered personnel.

Mr. Buddo made a **motion** to approve Resolution No. 30-21 which was seconded by Mr. Miller. After reviewing the Administrator's comments and further discussion, Mr. Sullivan called the roll with all three Trustees voting yes.

Resolution No. 30-21

Approving Health Insurance Renewal Contract with Anthem Blue Cross Blue Shield Effective July 1, 2021 through June 30, 2022

Whereas, it is in the best interest of the Township to provide employee group health insurance that offers satisfactory health care and prescription drug coverage at affordable rates to maintain a competitive work force; and

Whereas, the Township's Broker, Wichert Insurance Agency, and the Township Administrator have been reviewing options for this insurance due to the current contract expiration date is June 30, 202 with Anthem Blue Cross Blue Shield, the current carrier that the plan and level of insurance the Township has had for two contract years; and,

Whereas, the online registration system set up by the Township through Fire Form enabled a framework to receive more competitive quotes for the group to cover the contract period July 1, 2021 through June 30, 2022 which resulted in a number of alternative quotes from United Health Care, Anthem Blue Cross/Blue Shield, Suma Care and Medical Mutual as well as options for renewal with Anthem, all of which were reviewed by Wichert Insurance Company, the Township's broker agent recommending renewal with Anthem; and,

Whereas, the final corrected quotes were not received until the end of May, partly due to some late data entries to Form Fire as well as time needed to adjust to the current set of employees with adjustments made based upon Affordable Care Guidelines and,

Whereas, the Board of Trustees provided direction to secure at least equal to the current coverage and look for ways to reduce premiums if possible serving the best interests of the Township in order to maintain a competitive work force; and,

Be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio

Section I. Resolution No. 30-21 is hereby approved authorizing a health insurance contract with RX with Anthem Blue Cross/Blue Shield Gold Access PPO 1000 to cover eligible Hanover Township Employees for contract year July 1, 2021 through June 30, 2022 for an annual premium dependent upon final enrollment of \$246,569.00 which represents an increase in annual premium of 4.7%. over the current year, which is considered modest given the Township group.

Section II. The Township Administrator is hereby authorized to execute contract documents in behalf of the Township and the Fiscal Officer is authorized to make premium payments as part of this contract.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 9th day of June 2021.

Board of Trustees

Vote

Attest and Authentication:

Douglas L. Johnson
Larry Miller
Jeff Buddo

Gregory L. Sullivan
Fiscal Officer/Clerk

Accept Certificate of Estimated Property Tax Revenue

Ref: Fire Levy Renewal of 3.5 Mills

Pursuant to Resolution No. 26-21 and ORC 5705.03, the Township requested the Butler County Auditor's review and certification of the amount of revenue to be generated for renewal of a 3.5 mill levy for a five year period for the Hanover Township Fire Department. The revenue total is based upon ORC formulas. There are three classifications of property tax valuation. Only one of the three does the Township actually realize 3.5 mills. The other two categories are just over 3.0 mills. Total revenue generated is \$731,863.00. This amount is just over a 1% increase from the 2016 revenue generation. (See attached Auditor's breakdown). This document was forwarded to the County Prosecutor's Office as part of the necessary follow up.

A motion is needed for the record to accept the Auditor's Certification of Tax Levy Revenue generation. Moved by Mr. Buddo, seconded by Mr. Miller to accept the Butler County Auditor's Certification of Estimated Property Tax Revenue dated May 20, 2021 for revenue to be generated for the renewal of a 3.5 mill fire levy. After discussion, Mr. Sullivan called for a roll call vote: all three Trustees voted yes.

The next item is the next step for getting the fire levy renewal on the November 2021 ballot. Mary Ann Nardiello has prepared and reviewed the required resolution for your approval.

RESOLUTION NO. 31-21

RESOLUTION OF THE BOARD OF TOWNSHIP TRUSTEES OF HANOVER TOWNSHIP, BUTLER COUNTY, OHIO, DETERMINING TO PROCEED WITH SUBMITTING THE QUESTION OF A TAX LEVY FOR FIRE PROTECTION AND EMERGENCY MEDICAL SERVICES

WHEREAS, on May 12, 2021, the Board of Township Trustees of Hanover Township, Butler County, Ohio, passed a resolution declaring the necessity to levy a renewal of an existing tax of three and five-tenths (3.5) mills to constitute a tax in excess of the ten-mill limitation; and

WHEREAS, by a Certificate of Estimated Property Tax Revenue dated May 20, 2021, the Butler County Auditor has certified to the Board the dollar amount of revenue that would be generated by the tax levy, based on the current assessed valuation of the Hanover Township Fire District, Butler County, Ohio;

THEREFORE, BE IT RESOLVED, by the Board of Township Trustees of Hanover Township, Butler County, Ohio, at least two-thirds of all members elected thereto concurring, that the Board desires to proceed with submitting to the electors the question of the renewal of an existing tax of three and five-tenths (3.5) mills upon the entire territory within the Hanover Township Fire District, constituting a tax in excess of the ten-mill limitation for the benefit of the Hanover Township Fire District, Butler County, Ohio, for the purpose of providing and maintaining fire apparatus, appliances, buildings, or sites therefor, or sources of water supply and materials therefor, or the establishment and maintenance of lines of fire alarm telegraph, or the payment of permanent, part-time, or volunteer fire fighters or firefighting companies to operate the same, including the payment of the firefighter employers' contribution required under section 742.34 of the Revised Code, or the purchase of ambulance equipment, or the provision of ambulance, paramedic, or other emergency medical services operated by a fire department or firefighting company, as authorized by Ohio Revised Code § 5705.19(I), at a rate not exceeding three and five-tenths (3.5) mills for each one dollar of valuation, which amounts to thirty-five cents (\$0.35) for each one hundred dollars of valuation; and

BE IT FURTHER RESOLVED, that the tax levy will be for a period of five (5) years, commencing in tax year 2021, first due in calendar year 2022, if approved by a majority of the electors voting thereon;

BE IT FURTHER RESOLVED, that the question of such tax levy shall be submitted to the electors of the entire territory within the Hanover Township Fire District, which includes the unincorporated areas of Hanover Township, Butler County, Ohio, at the election to be held on November 2, 2021;

BE IT FURTHER RESOLVED, that the form and content of the ballot upon which the question of such tax levy shall be submitted to the electors shall be substantially as shown in the attached Exhibit A;

BE IT FURTHER RESOLVED, that the Fiscal Officer is hereby directed to certify to the Butler County Board of Elections, not less than 90 days prior the election, a copy of the resolution declaring necessity, passed May 12, 2021, and a copy of this resolution, together with the certification of the Butler County Auditor dated May 20, 2021; and

BE IT FURTHER RESOLVED, that the Board hereby requests that the Butler County Board of Elections cause notice of election on the question of levying the tax to be given as required by law.

Trustee _____ moved for the adoption of the foregoing resolution. Trustee _____ seconded the motion, and upon call of the roll, the vote resulted as follows:

Trustee Johnson _____

Trustee Miller _____

Trustee Buddo _____

Mr. Miller made a motion to approve Resolution No. 31-21 which was seconded by Mr. Buddo. After discussion, Mr. Sullivan called the roll with all three Trustees voting yes.

Kids Fest Motion: This the 13th year for holding Kids Fest (2020 skipped due to the pandemic) which serves approximately 300 kids for the various activities. The Township spends between \$2000.00 and \$4000.00 each year for the kid's games, advertising, port-o-lets, music, food, booths and displays. This amount is generally offset by sponsorships and in-kind contributions. The Park Committee members are in the process of seeking sponsorships. For 2021, staff is requesting a motion to approve expenses for Kids Fest at an amount not to exceed \$4,000.00. It is hoped this amount will be significantly reduced by sponsorships.

A motion was made by Mr. Miller, seconded by Buddo to approve expenses for the 2021 Kids Fest event at an amount not to exceed \$4,000.00. After discussion, a roll call vote was taken with all three Trustees voting yes.

**Motion for F-4 Permit Application and Fee
"Cool Cars-Fine Wine-Good Music" Event
August 28, 2021**

Background: The Hanover Township special event entitled "Cool Cars, Fine Wine and Good Music" is scheduled for August 28, 2021 in Hanover Park. The Park Committee is working on logistical details and seeking sponsorships and donations. Part of the logistics includes obtaining an F-4 Permit from the Ohio Department of Liquor Control for wine sales during the event. For a one day event such as the Township's the fee is \$60.00. Forms must be completed by the Township, including having Butler County Sheriff Jones sign off on the application.

Motion: Mr. Buddo made a motion to authorize the Township Administrator to prepare and execute all documents related to obtaining an F-4 Permit from the Ohio Department of Liquor Control for the referenced August 28, 2021 event and approve payment of the required application fee. Mr. Miller seconded the motion. After discussion, a roll call vote was taken and the vote was: All three Trustees voted yes.

New Business Discussion Commercial Truck Parking June 9, 2021

From time to time, the Township has received complaints about commercial truck vehicles parking in residential areas. Over the past 10 years, these complaints have either been resolved through the application of the Zoning Code or by friendly request and persuasion. Recently we had a situation occur in the Murphy Circle area that has not been resolved. The Township does not have a commercial truck vehicle resolution to address this situation. Also, the area is zoned Agriculture which limits how far the Zoning Code can be applied. As a result a legal opinion was asked of the County Prosecutor's Office.

Bruce, below is our office's answer to your question about on street commercial vehicle parking. Please do not hesitate to reach out with any further questions or concerns.

Butler County Zoning Resolution, Section 23.0129 states, "Notwithstanding any other provisions of this resolution, the parking of semi-trucks, tractor trailers, dump trucks and tandem axle trucks, enclosed or otherwise shall be prohibited in all R-Districts and recorded subdivisions." If the Township's concerns extend beyond R-Districts and recorded subdivisions the Township may pass an ordinance pursuant to 505.17 to, "control . . . all vehicle parking in the township." Such an ordinance would be, "subject to the limitations, restrictions, and exceptions in sections 4511.0 to 4511.76 and 4513.02 to 4513.37. While I have not examined each of the statutes individually, these statutes deal

with traffic offenses and vehicle safety requirements and do not, upon a preliminary review, impose any restrictions on a proposed parking ordinance.

Should the township deem an ordinance necessary please keep in mind it must be related to the health, safety, morals and general welfare of the public and not be unreasonable and arbitrary and may not be used for selective enforcement on a person or group of persons. In a case regulating off street parking and storage of tractor trailers, an ordinance was upheld that set out the intent of the municipality in passing the ordinance. I offer these here as an example although all are not relevant here.

1. To relieve congestion so the streets can be utilized more fully for movement of vehicular traffic.
2. To promote the safety and convenience of pedestrians and shoppers by locating parking areas so as to lessen car movements in the vicinity of intensive pedestrian traffic.
3. To protect adjoining residential neighborhoods from on-street parking
4. To promote the general convenience, welfare and prosperity of business, service, research, production and manufacturing developments which depend upon off-street parking facilities.
5. To provide regulations and standards for the development of accessory off-street parking and loading facilities.

Excerpt Ohio Revised Code 505.17

A) Except in a township or portion of a township that is within the limits of a municipal corporation, the board of township trustees may make regulations and orders as are necessary to control passenger car, motorcycle, and internal combustion engine noise, as permitted under section [4513.221](#) of the Revised Code, and **all vehicle parking in the township**. This authorization includes, among other powers, the power to regulate parking on established roadways proximate to buildings on private property as necessary to provide access to the property by public safety vehicles and equipment, if the property is used for commercial purposes, the public is permitted to use the parking area, and accommodation for more than ten motor vehicles is provided, and the power to authorize the issuance of orders limiting or prohibiting parking on any township street or highway during a snow emergency declared pursuant to a snow-emergency authorization adopted under this division. **All such regulations and orders shall be subject to the limitations, restrictions, and exceptions in sections [4511.01](#) to [4511.76](#) and [4513.02](#) to [4513.37](#) of the Revised Code.**

Other:

Mr. Henry reviewed the "smash and grab" incident in the northern parking lot of the park. The Township camera history is being reviewed to determine a suspect. Discussion occurred regarding getting additional cameras in that location. Mr. Miller wanted to move ahead with getting quotes for additional cameras. Mr. Buddo suggested that a light pole could be donated by Mr. Russo of Morman Road and we should check out the pole to see if it would work in the location needed.

Mr. Johnson complimented State Representative Thomas Hall for his work to get CSX to fix the railroad crossing on Morman Road. The crossing has been repaired.

Chief Clark reported that the International Squad unit (oldest) has experienced several operational problems. The estimate from Vogelpohl to address these issues may cost \$30,000.00. It was noted that Fire Department finances do not currently allow for replacement at this time.

Mr. Buddo and Mr. Johnson briefly reviewed the Open House held by Hanover Reserve and said the facility was a class act.

Mr. Henry briefly reviewed the current situation associated with the American Relief Act Fund and possible Township inclusion.

Mr. Sullivan provided an update with regard to the license plate tax which is collected montly.

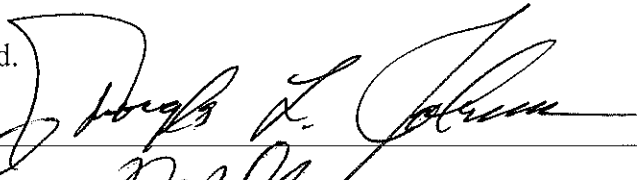
Mr. Henry asked the Trustees to review the items under Miscellaneous Correspondence which included the following:

1. **Butler County Building Permit Report for May 2021**
2. **OTA Legislative Update**
3. **Board of Health Letter: Mosquito Traps Available**
4. **Board of Elections Notification: No Special Election in August**
5. **Other**

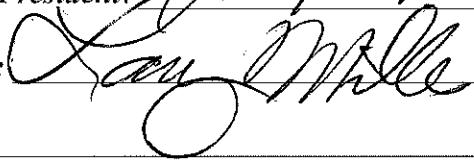
There being no further business to come before the Board of Trustees, Mr. Miller made a motion to adjourn which was seconded by Mr. Buddo. After discussion, Mr. Sullivan called the roll with all three Trustees voting yes.

June 9, 2021 minutes are approved.

Douglas L. Johnson, President:



Larry Miller, Trustee:



Jeff Buddo, Trustee:

Date:

7/14/2021

Verified by: Greg Sullivan, Fiscal Officer:

